



Fields Maintenance – Facility/Event Supervisor Job Description

Overview

As a successful Facility/Event Supervisor you will be responsible for maintaining all buildings and setup for all tournaments/events at a Sports Force Park. Facility/Event Supervisor works to develop and implement policies and procedures to ensure the safest, most efficient, and aesthetically pleasing practices are in place to maintain the park. Will be a part of the Fields Maintenance team supporting all facets of the sports park. Will work closely with the Coordinators for tournaments and events to ensure all sports fields and surfaces are prepared and ready for tournaments and events. The Facility/Event Supervisor coordinates with the Facility/Event Crew Leads to ensure proper training of the Event Crew members.

Required Skills, Responsibilities and Duties

- Lead, motivate and drive Event Crews to meet deadlines in preparing the park for tournaments and events
- Customer Service minded
- Safety oriented
- Professional attitude, dress and appearance in accordance with the FIELD5 Maintenance dress standards
- Implement schedule to meet deadlines for field preparations
- Operation of facility equipment and tools safely and proficiently
- Hands-on preparation for all tournaments and individual events
- Installation and removal of temp fencing, goals and other sports field equipment
- Implement safety policies and procedures specific to event preparation
- Field painting and scrubbing related to specific field sport needs
- Seek opportunities to learn and grow through research and seminars
- Maintain overall park cleanliness, including dugouts, trash receptacles and restrooms; in prep for and during events/tournaments
- Support team in preparation and maintenance of landscape and park when needed for tournaments and events

Education and Experience

- Bachelor's Degree
- Ability to provide exceptional customer service skills; ability to adhere to Company's Service Standards
- Strong verbal and written communication skills – ability to communicate with staff and prepare written reports
- Strong time management and organizational skills; ability to direct the work activities of several associates simultaneously and plan ahead.
- Ability to handle multiple tasks simultaneously in fast-paced environment.
- Ability to work independently and as a team member
- Sports playing surface and/or field management experience preferred but not required
- Computer skills and knowledge of Microsoft Word and Excel
- Willingness to work long hours and weekends seasonally as the business requires
- May be asked to routinely lift items of weight up to 75 lbs. to accomplish job duties
- Must be able to work well in a fast-paced environment in large, crowded areas of outdoor park.
- Routinely exposed to varied weather conditions including extreme weather conditions



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Job Location: SFP

Position Type: Full-Time/Salary

Fields Maintenance Overview

Fields Maintenance is a leader in sports turf and landscape maintenance. Having maintained such high value fields as the Green Bay Packers Don Hutson Center, the Minnesota Vikings indoor practice facility, worked at the Bristol motor speedway, Charlotte Motor Speedway and all maintenance operations at the premier sports parks across the US.